

Date: 9/20/23	Oversight Meeting Minutes
Attendance	Laura Guistolisi, Shannon Berrisford, Lauren Clark, Clare Mann, Megan Kochvar, Melissa Killian, Mariann Frigo, Sue Swindeman, Alexis Garcia, Christine Lundquist, Elise Basiletti, Eva Nadler, Kelly Twardosz, Lindi Gubbins, Urszula Krygowski, Yesenia Luther, Kelsie Mastey, Elizabeth Lasocki, Teresa Hansen, Amy Ellis, Caitlin Stacy, Charm Mosley, Deborah Sura, Jeanna Sheriff, Melissa Shell, Mandi Rumpf
Call to Order/ Review Meeting Minutes	June minutes approved – 1 st Amy Ellis and 2 nd Mandi Rumpf Caitlin Stacy and Jeanna Sheriff from St. Joseph institute talked about the program and services
Spoe Reports/Spoe Needs	Monthly referral count comparison 2019-2023 Every month except April in 2023, over 300 referrals-referrals are high Statewide there about 2000 more referrals this year Pending Provider list is getting better. Friday's list only had 7 compared to last year when there were 50
Agency Update	Fiscal Report-contract year ends June 30 th . Ended the year where we expected, slightly over HR Report-April through June discussed- 32 full time employees
Assessment Team Committee	AT schedule continues to schedule in 2 hour time slots 8 am, 10 am, 12 pm, 2 pm and 4 pm There is one team doing virtual evaluations on Wednesdays. They schedule 2 evaluations-one in Lake County and one in Porter County Additional evaluations are offered virtually as needed to get evaluations done earlier when referrals are high and evaluations are closer to the 45 th day Evaluations are currently being scheduled 3-4 weeks out Rachel Lieske SLP @ Wee Care continues to do assessments in Porter and Laporte Counties Lylli Noonan DT continues to fill in when needed Sue Bowen fills in for virtual evaluations when needed Sue Bowen and Leah Weskamp are completing Annual paper reviews for children over 30 months at time of evaluation or have medical eligibility Jennifer Reimer OTR will start doing virtual evaluations on Fridays in October
Data Review Committee	Supervisors meet with coordinators and go over caseloads for internal quality review. State QR Team just finished reviewing files from July 2022 State QR Team will begin reviewing files from July 2023 and October 2023 in the upcoming months
Transition Committees	The new committee will start up in October. Committee meets in October, December, February, and April this year. All meetings are virtual, this has helped with attendance. Most of the coordinators attend the meetings. If anyone is interested in attending the transition committee meetings, contact Shannon Berrisford (sberrisford@1st-kids.org). First meeting is

	<p>October 4th at 9 am. All meetings are 9 am cst</p>
Child Find	<p>First Steps Facebook is up to 1330 followers Laura talked about activity log-we focus on a specific group every month in addition to committees we are on</p> <p>Infants with drug exposure-so far this year we have received 228 DCS referrals from the 7 counties we serve. I have documented information on drug exposure or no drug exposure on 217 of the referrals. Of the 217, 182 were children who were exposed to drugs. Breakdown by county: (first number refers to drug exposed child referral, second number total referrals in that county)</p> <p>Lake-131/145 Starke-8//8 Newton-1/2 LaPorte-22/25 Porter-10/22 Pulaski-1/4 Jasper-9/11</p> <p>As Laura mentioned, every month we reach out to specific groups/organizations. This month we are reaching out to DCS. I contacted case workers in the counties we serve and sent red flag checklists, brochures and offered to do trainings on First Steps services. Laura and I did a presentation for Lake County DCS a few months ago.</p>
Coordinators Report	<p>Laura and Shannon are involved with various committees-Healthy Families, Step Ahead, Indiana Perinatal Quality Improvement Collaborative, Porter County Wellness Coalition, and First Things First. They also attend quarterly State LPCC Committee meetings</p>
New Business	<p>State Staff-Jessica Tomasino has resigned</p> <p>SPOE Staff- since June we recently hired 3 service coordinators. We are planning to hire 2 more that will start after the first of the year.</p>
Old Business	<p>2023-2024 Executive Committee List: Lake County-Mariann Frigo Porter County-Urszula Krygowski Newton County-Natalie Meyers Jasper County-Stacy Webb Laporte County-Mariann Frigo Starke/Pulaski County-Amy Ellis (as of today)</p> <p>EI Hub-continuing to see new features rolling out. Coordinators are completing Intakes, Intake Terms and 3Q in EI Hub</p> <p>One concern was filed this quarter</p>

Announcements

- Jacob's Ladder received a grant from Lily so they can do screenings
- Superpsyched has hired a social worker who is enrolled in First Steps and can work with Lake County families. They also have a BT who works with children with behavioral concerns in their Merrillville office.
- Kidworks is now offering developmental therapy to children in their clinic in Chesterton. This is offered to children ages 3-6 years of age. This is a private pay service.
- CDHHE will be offering trainings to become a Deaf and Hard of Hearing Parent Advisor. The dates are Nov 10-11, Dec 8-9 and Jan 12-13, 2024, 9 am to 5 pm each day. You must attend all 6 days of training.
- Wee Care will be doing a webinar on vestibular connection with breastfeeding and in January they will be doing a wellness retreat
- NWICA will be hosting their 5th Annual Reimagine Conference at Valparaiso University on October 12 and 13.

Next meeting: December 13th 2023 @ 9 am via zoom