

Date:	LPCC/Oversight Meeting Minutes
Attendance	Shannon Berrisford, Lauren Clark, Amy Ellis, Natalie Krivas, Mariann Frigo, Teresa Hansen, Clare Mann, Kelly Twardosz, Melissa Killian, Kris Besch, Sue Swindeman, Mandi Rumpf, Sheryl Chambers, Eva Nadler, Urszula Krygowski, Christine Lundquist, Alexis Garcia, Katie Callan. Maria Trajkov, Amber Pardo, Barbara Sanders, Natalie Myers, Connie Young
Call to Order/ Review Meeting Minutes	Approved: Amy Ellis Second: Sheryl Chambers
Spoe Report/Spoe Needs	Monthly Referral Count Comparison 2019-2022 SPOE Needs: January highest we've ever had. Higher than pre-COVID numbers. Still using PN list – 40 children pending; some of the kids may be receiving some services but may still be waiting on something that was written on to the IFSP
Agency Update	Fiscal Report: Clare talked about it. starts in July budget goes through January 2023 – at this point we are on track to be on budget – there will be a change in budget going forward we received additional funding from the state – able to give raises to coordinators – done at the same time that provider rates went up – HR report: This report is for one month – technically just for December will be switching to Jan-Mar, Apr-June, etc.
Assessment Team Committee	Scheduling Update: One team that does virtual evals on Wednesdays – rest of the evals in person – some virtual days have been added since we are close to that 45 th day in our area Luz Cruz is no longer doing evaluations otherwise no changes
Data Review Committee	QR Data Review: SC Sups review caseloads with SCs QR review was done in Sept 2022; looked at Initials, Annuals and Trans from 2021 Cluster A was out of compliance in 30 day starts, notifying LEA, timely 6MR, 10DNs, over 45 days, timely transitions – reviewed in 60 days and Clare shared we are in compliance

	Profile Reports: None
Transition Committees	<p>Attendance is much better since we are doing our transition meetings via Zoom – School Reps, HeadStart, SCs, private preschools, ABA and other community program contacts have attended</p> <p>Meet Sept. Nov. Feb. and April – last meeting are 4/5/23</p>
Child Find	<p>Facebook as of last week 1255 followers; use it to share different community resources and announcements.</p> <p>DCS referrals are going to full eval unless parent doesn't want an eval and SC can do ASQ with them to then send to the DCS worker</p> <p>Activity Log – mailing brochures to doctors, referral forms, MHS forms, etc. – shared a letter with doctor's offices stating that this is a process and talked with them about cost.</p> <p>Going to Health Fairs – members of multiplet different committees throughout the Cluster and State – going to other LPCC meetings</p> <p>Tracking DCS referrals – 60 total, of the 60, 47 drug exposed – Shannon has been following up to see if they are drug exposed by contacting the DCS FCM</p>
Coordinator Report	Outside Committee Involvement: No changes since Dec meeting
New Business	<p>State Staff: Marie Therese Smith Family engagement manager</p> <p>SPOE Staff: Grace Lynch started and came over from Cluster D One SC resigned – management is covering her caseload until someone else is hired</p>

	Executive Committee Nominations – Lake Starke Pulaski needs members ; other counties are full
Old Business	<p>EIHub – completing intakes, 3Qs directly in hub;</p> <p>Complaints/Concerns – 2 total; 1 in the end of Feb. 1 beginning of March – cases transferred to new coordinators and families have been talked to</p> <p>Family Engagement Mangers – Barbara Sanders</p>
Adjournment	Next Meeting is 6/21/23 at 9:00am via Zoom

Barbara.sanders@fssa.in.gov – FirstStepsWeb.fssa@fssa.in.gov - email any questions/problems about EIHub

Can also put in complaints/concerns/issues there is a link on the main Indiana FS page