

Date: 3/11/20	Meeting Minutes
Attendance	Laura Guistolisi, Shannon Berrisford, Melissa Killian, Clare Mann, Tracy Hall, Marianne Frigo, Natalie Myers, Toni Modglin, Trashaina Jackson, Tracy Giannini Duer, Ashley Fosnaugh, Urszula Krygowski, Kelly Twardosz, Stacy Webb, Mandi Rumpf
Call to Order/ Review Meeting Minutes	Meeting minutes reviewed. This meeting was held virtually via Zoom due to the Covid – 19 outbreak.
SPOE Report/SPOE Needs	Monthly referrals continue to be high. Average age at referral is 17 months which has not changed. The goal is more around 14 months.. One day child count is about the same as last year at this time. Average days from referral to IFSP is slightly lower than March of 2019. Primary referral source has stayed consistent with parent, physician and DCS. Provider availability still fluctuation in all counties.
Agency Update	Expenses remain consistent No unusual expenses. Will finish year within allotted amount
Assessment Team Committee	Assessment team is scheduling in 2 hour time slots with 4:00 added as needed. Evaluations are no longer running close to the 45 th day.
Data review	Reviewed 1Q CQIPS (30 day starts and Child Outcomes), QR findings letter, and Cluster A Trends Data. Reviewed most current Profile Reports.
Old Business	No complaints sent to the state
New Business	No new State Staff SPOE Staff -Winter Interns from Purdue North Central and Purdue Northwest, Denyse Munoz- Spanish Speaking service Coordinator starts March 16 th , 2020, Cassidy Miller-Engle- Administrative Assistant started January 27 th , 2020 Reviewed Coronavirus fact sheet
Miscellaneous	NA
Adjournment	