

Date: 6/9/21	LPCC/Oversight Meeting Minutes
Attendance	Shannon Berrisford, Deanna Kornaus, Mandi Rumph (Milestone), Amy Ellis (Homefront), Lindi Gubbins (Franciscan), Urszula Krygowski (Kidworks), Sue Swindeman (weeCare), Melissa Killian, Megan Kochvar, Toni Modglin (Northshore Health Centers) Kelly Twardosz (Kidworks), Aimee Vlasaty (WeeCare), Sheryl Chambers (Healthy Families), Connie Young.
Call to Order/ Review Meeting Minutes	Reviewed Meeting Minutes from March 2021, Toni motioned to approve, Amy second approval. Minutes approved at 9:10am.
Spoe Report/Spoe Needs	Weekly Referral Count Covid: Overview of weekly referrals for 2021. Compared monthly referrals for 2019, 2020, and 2021. In general, 2020 had the lowest referral numbers after March. 2021 referrals are back to pre-pandemic numbers and exceeded those in March and April. Provider Shortage: ST shortage in most areas.
Agency Update	Fiscal Report: Salaries are still highest expense. No unusual expenditures. It is anticipated that mileage expenses will increase as staff returns to in person visits. HR Reports: Cluster A is in the process of interviewing for two full time service coordinator positions. There were three employees who left over the previous quarter - One coordinator of 21 years retired, another with 2 years resigned, and the Cluster A file clerk resigned.
Assessment Team Committee	Scheduling Update: In June, evals moved to 50% in the home. In July, all evaluations will be in person, unless a family requests virtual. Time slots are at 8, 10, 12 and 2. . 4:00 is available as needed and Saturdays when they need to get caught up. Assessment Team Members: No Changes from previous meeting.
Data Review Committee	QR Data Review: No systemic issues were identified in the Q2 audit list. Q3 audits will be completed by the end of June. Files are being reviewed both internally and by State staff. Current Profile Reports were reviewed for the State, Cluster and Cluster A counties. Lake County continues to service the most children of all 7 counties. Cost per child in cluster A is in line with the state average.
Transition Committees	Meetings are three times a year. The last meetings for this school year were done in May. In September, Shannon and Laura will meet with all of the committees in Cluster A. Then they will return to individual committee meetings. These meetings are to ensure smooth transitions when children leave First Steps. All transition committee meetings took place via Teams this year. This has worked well and seems to allow more people to attend than when meeting in person.
Child Find	Summary of Outreach: Shannon reviewed the Child Find log. LPCC Coordinators and service coordinators have been reaching out to Dr offices, libraries, health departments, etc to provide updated brochures. Drug Exposure – As of the beginning of June, there have been 76 babies born with drug exposure. Last year at this time,

	there were 63.
Coordinator Report	Outside Committee Involvement: Healthy Families Advisory Boards- Lake, Porter, LaPorte Counties; Step Ahead Newton and Jasper counties.
New Business	No new state or SPOE staff. SPOE is interviewing for two full time service coordinator positions.
Old Business	EIHub: Went live on March 8. They are still working out the bugs of the system. 2021 Conference: Virtually June 10 th and 11 th . No new complaints Covid-19: Policies are the same. Updates are on the state's website. Providers can continue to do services virtually, but it must include documentation on how services will be delivered in the minutes.
Adjournment	Toni Modglin – NorthShore is opening a new, full size clinic in Demotte in September. Next Meeting is September 8, 2021 Adjourned 9:55am