

Date: 9/9/20	Oversight Meeting Minutes
Attendance	Laura Guistolisi, Shannon Berrisford, Megan Kochvar, Melissa Killian, Deanna Kornaus, Katie Callan, Clare Mann, CDHHE, Mandi Rumph, Tracy Hall, Wendy Hensley, Stacy Webb, Amy Ellis, Kelly (Kidworks), Sue Swindeman, Trey Jackson, Toni (NorthShore), Cindy Lawrence (CDHHE), Drew Haverstock
Call to Order/ Review Meeting Minutes	Reviewed June 2020 meeting minutes. Minutes approved by Toni and Drew.
CDHHE Legislation	CDHHE's website has a lot of resources and information. National effort to ensure that all deaf and hard of hearing children are ready for school and have language when they get there. A variety of groups have come together to ensure that these children have language before school starts. CDHHE is a First Steps network that serves statewide. The new IDEAL legislation: WWW.CDHHE.ISDH.IN.GOV Indiana Deaf Education And Assessment of Language (IDEAL) A Language Assessment is provided annually for these children and should be posted to the portal. There is a list of approved assessments that can be used up to the age of 10. The provider would simply select the assessment and fill out the information. CDHHE will also need to provide technical assistance to anyone providing services to deaf and hard of hearing children. They have a parent document that explains the purpose of the bill and specific to Indiana. This document also includes language milestones for families.
Referrals	Reviewed Referral numbers. Cluster A is consistently down in all counties due to Covid-19, however numbers are slowly rising again. SPOE is currently sending all DCS referrals straight to an evaluation rather than screening them. Reviewed average age at referral, one day child count (steady increase with infants), average age from referral to IFSP (number has dropped), and primary referral source by county (consistent).
Child Find	Numbers are rising again. There are provider shortages in rural counties. Shannon and Laura are working to find more children. Some fliers were mailed to hospitals. They dropped off brochures to health fairs in Knox. They still sit on the board for Healthy Families (Lake, Porter, LaPorte). Facebook has 1,000 followers and Laura maintains that site. All DCS referral are all having evaluations. Fliers/Brochures were dropped off at Community Audiology. They try to attend Step Ahead meetings in Newton and Jasper counties.
SPOE Reports	Fiscal Report for July 2019-June 2020. Spent more than state allocation intentionally. Personal cost is the largest expense. Travel has dropped significantly due to Covid-19 restrictions. Review HR Report: no changes.
Assessment Team	Evaluations are still being done virtually at regular times unless an evaluation absolutely needs to be done in person.
Data Review	Reviewed Data Report. SPOE had to report on 30 day starts, transition meetings, timely insurance documentation, and 10 day notices. Reviewed information that is requested by the state regarding these data reports. Reviewed quality improvement plans. 30 day starts were issues due to late doctor signatures and scheduling conflicts. Working to report more accurately on children coming in with medical eligibility. First Steps Profile reports are available on the state's website.

Transition Committees	All transition meetings will be virtual meetings due to Covid-19. All coordinators were invited to meetings to meet LEAs and learn what the schools are doing for evaluations. Agencies are welcome to come to transition meetings now that meetings are virtual. Please just let Shannon know if you would like to attend these meetings. Shannon will send out an email with all the dates. You are welcome to attend as many as you are able. The 1 st meeting is Sept 23 rd .
New Business	No new state or SPOE staff. Updates on Covid-19 are available on the state's website. SPOE office is open, but most employees are working from home. SPOE is still completely virtual at this time.
Miscellaneous	
Adjournment	